



Cabinet (Resources) Panel Meeting

Minutes – 5 November 2013

Attendance

Members of the Cabinet (Resources) Panel

Cllr Andrew Johnson (chair)
Cllr Peter Bilson
Cllr Steve Evans
Cllr Roger Lawrence
Cllr Phillip Page
Cllr John Reynolds
Cllr Paul Sweet

Staff

Keith Ireland	Strategic Director – Delivery
Tim Johnson	Strategic Director Education and Enterprise
Alistair Merrick	Assistant Director for Central Services
Mark Taylor	Assistant Director Finance
Sue Davies	Chief Human Resources Officer
Peter Oakeshott	Head of Procurement
Helen Price	HR Specialist Strategy and Policy
Liz Kiely	Democratic Services Officer

Part 1 – items open to the press and public

Item No. *Title*

MEETING BUSINESS ITEMS

75. **Declarations of interests**
None submitted

76. **Minutes of the Previous Meeting (15 October 2013)**

Resolved:

That the minutes of the meetings held on 15 October 2013 be approved as a correct record and signed by the Chair.

77. **Matters arising**

There were no matters arising from the minutes of the previous meeting.

DECISION ITEMS (Amber – delegated to the Cabinet)

78. **Employee Volunteering Scheme**

Resolved:

That the Employee Volunteering Scheme be incorporated into the Council's suite of Human Resources Policies and implemented accordingly.

79. **Procurement of a Preferred Partner List of Registered Providers and Development Partners**

Resolved;

1. That a formal procurement process be approved through the Official Journal of the European Union to appoint a number of partners to a Development and Partnering Framework to work with the council to deliver housing projects
2. That the Cabinet Member for Economic Regeneration and Prosperity in consultation with the Strategic Director for Education and Enterprise be authorised to approve the process and framework criteria to be used for the procurement of a Framework Panel of Preferred Partners
3. That following the evaluation of tenders' stage, a further report be presented to the Panel to approve appointments to the Framework Panel

INFORMATION ITEMS

80. **Outcome of Called In Items**

Resolved:

That the decision of the Scrutiny Board on the Called In Item be noted

EXCLUSION OF PRESS AND PUBLIC

81. Exclusion of Press and Public

Resolved:

That in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item(s) of business as they involve the likely disclosure of exempt information falling within the paragraphs of Schedule 12A of the Act set out below:

<i>Item No.</i>	<i>Title</i>	<i>Applicable paragraph</i>
10	Corporate procurement - award of contracts for works, goods and services	3
11	Reorientation of the Council's Printing Operations	3
12	Rating and Revenue	3
14	Exempt Staffing Issues	3

Part 2 – exempt items, closed to the press and public

82. Corporate Procurement – Award of Contracts for Works, Goods and Services

Resolved:

1. That a contract be awarded for Supervised Contact in WCC Premises for a term of up to four years commencing at an expected annual contract value of £72,000
2. That the award of a contract for Long Term Reablement Support for People with Mental Ill Health be deferred
3. That the existing agreement with Northgate of Hemel Hempstead be varied to include provision of the eCAPTURE service at an annual cost of £71,000
4. That the Cabinet Member for Resources in consultation with the Strategic Director Delivery be authorised to utilise the Pro5 Framework Agreement to award a contract for the provision of advisors to act as shadow design team and construction workstream leads for the FutureSpace project

[NOT PROTECTIVELY MARKED]

5. That the awarding of Contracts under the Community Hubs programme with the exception of the Parkfields Contract which has not been awarded be noted
6. That it be noted that for each of the procurement and items within this report the appropriate Cabinet Member and Director/Assistant Director have been consulted and are supportive of the recommendations
7. That the contracts for the bailiff's charges be awarded to Bristow and Sutor of Redditch for Lot 1 and Rundle and Co Ltd of Leicestershire for Lot 2.

83. **Reorientation of the Council's Printing Operations**

Resolved:

1. That the two phase reorientation of the printing operation and the potential creation of a scanning function be approved
2. That external consultants be retained in order to implement the proposals

84. **Rating and Revenue Matters**

Resolved:

That the recommendations for discretionary rate relief applications be approved

85. **Exempt Staffing Issues**

Resolved:

That the staffing establishment changes as detailed in the report be noted